

Report Title:	Audit and Performance Review Panel work programme
Contains Confidential or Exempt Information?	NO - Part I
Member reporting:	Councillor Luxton, Audit and Performance Review Panel Chair
Meeting and Date:	Audit and Performance Review Panel – 12 April 2018
Responsible Officer(s):	Rob Stubbs – Deputy Director and Head of Finance
Wards affected:	All

REPORT SUMMARY

- 1 This report is for the Panel to note the forward plan and expected reports to be presented to Audit Performance and Review Panel during 2018/19.
- 2 The list of reports are only those that form part of the usual reporting process to Panel. Panel may wish to see other reports during the 2018/19 financial year.

1 DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That the Audit and Performance Review Panel notes the report.

2 REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

- 2.1 The report is for information only. Further reports may be requested during the financial year.

3 KEY IMPLICATIONS

- 3.1 The Audit and Performance Review Panel receives and considers reports throughout the year dealing with internal and external audit, risk and performance along with specific internal audit reports, as requested by the Panel.

4 FINANCIAL DETAILS / VALUE FOR MONEY

- 4.1 There are no financial implications arising from this report.

5 LEGAL IMPLICATIONS

- 5.1 This report is for information only and has no legal implications arising from it.

6 APPENDICES

- 6.1 The appendices to the report are as follows:

- Appendix A – Forward Plan 2018/19

7 BACKGROUND DOCUMENTS

7.1 None.

8 CONSULTATION (MANDATORY)

Name of consultee	Post held	Date issued for comment	Date returned with comments
Cllr Luxton	Chair of the Audit and Performance Review Panel		
Alison Alexander	Managing Director		
Russell O'Keefe	Executive Director		
Andy Jeffs	Executive Director		
Nikki Craig	Head of HR and Corporate Projects		
Louisa Dean	Communications		

REPORT HISTORY

Decision type: For information	Urgency item? No	To Follow item? N/A
Report Author: Rob Stubbs, Deputy Director and Head of Finance 01628 796222		

Appendix A

Audit and Performance Review Panel – forward plan

-	<u>Expected Papers</u>	<u>Responsibility</u>	<u>Member Training</u>
TBC	To be confirmed after the Council's meeting dates have been set	Rob Stubbs	Member training - those tasked with governance (audit and risk)
April	Risk report Proposed forward plan for 2018/19	Steve Mappley Rob Stubbs	
July	Annual audit & investigation report Annual governance statement Statement of Accounts External Audit - IAS260 Report	Catherine Hickman Elaine Brown Richard Bunn KPMG	
August		--	
September	Annual audit letter Risk report & Risk strategy	KPMG Steve Mappley	
October		--	
November		--	
December	Interim Audit & Investigation report	Catherine Hickman	
January			
February	Internal Audit & Investigation Plan Anti-fraud & corruption policy refresh External Audit Plan Grant certification report	Catherine Hickman Deloitte KPMG	